

# Privacy Policy

**Last Updated: April 25, 2026**

This Privacy Policy describes how your personal information is collected, used, and shared when you visit or interact with our website and use our contact form.

## 1. Information We Collect

When you fill out and submit the contact form on our website, we collect certain information from you, including:

- **Name**
- **Email address**
- **Subject** of the matter being discussed
- Any additional information you choose to provide in the message field.

## 2. How We Use Your Information

We use the information we collect strictly for the following purposes:

- To identify who is reaching out to us.
- To respond directly to your inquiries, questions, or requests.
- To maintain a record of our correspondence for customer service purposes.

We do not use your contact information for marketing newsletters or third-party advertising unless you have given us explicit, separate consent to do so.

## 3. Legal Basis for Processing

By submitting our contact form, you are providing **consent** for us to process your data for the purpose of communicating with you. You may withdraw this consent at any time by contacting us.

## 4. Data Retention

We retain your name and email address only for as long as necessary to fulfill the purpose for which it was collected or to comply with legal, accounting, or reporting requirements.

## 5. Sharing Your Information

We do not sell, trade, or otherwise transfer your personal information to outside parties. This does not include trusted third parties who assist us in operating our website (such as hosting providers), so long as those parties agree to keep this information confidential.

## 6. Your Rights

Depending on your location, you may have the following rights regarding your personal data:

- The right to access the data we hold about you.
- The right to request that we correct or delete your personal data.

- The right to object to or restrict the processing of your data.

## **7. Contact Us**

If you have any questions about this Privacy Policy or wish to exercise any of your rights, please contact us via the email address provided in this document.

**Contact:**

[will@wmcompliancelabs.com](mailto:will@wmcompliancelabs.com)